

PRIVACY POLICY

This statement explains what personal information Buckingham Colour Group gather and store.

This statement and the policy, does not extend to external, third party sites that are linked to Buckingham Colour Groups varies websites, over which we have no control.

THE POLICY

It is Buckingham Colours policy to only collect such information as is absolutely needed. As a user of the Buckingham Colour website you:

- (a) Are not tracked, logged or identified in any way UNLESS you log in as an authorised user to the secure section of the site.
- (b) Users of the secure section of the site DO have all personal details and usage information logged. Such information covers the individual users details (such as name, contact details and usage) and their business details.
- (c) Authorised users of the system (IE those users who are explicitly granted access to the secure section) can examine and CHANGE their own personal contact details at any time.
- (d) All data collected is covered by and therefore PROTECTED by www.dataprotection.gov.uk/index.htm The Data Protection Registrar (with whom we are registered, Registration Number www.dpr.gov.uk/cgi-bin/dpr98fetch.pl?source=DPR&docid=109391" Z552639X, for such purposes)
- (e) As a data processing bureau we, as a function of our business activities, receive and store personal data on our "clients" customers. We are authorised to do so under the terms and conditions of our registration with www.dataprotection.gov.uk/index.htm" The Data Protection Registrar (Registration Number www.dpr.gov.uk/cgi-bin/dpr98-fetch.pl?source=DPR&docid=109391" Z552639X).

INFORMATION COLLECTED FROM SITE USERS

If you use the site certain information is automatically collected so that delivery can be made of the service. "Cookies" may be stored on your computer when you log in as an authorised user. These are "session" cookies that store no personal information, they are only used for the duration you are logged in as an authorised user, they "expire" shortly after you leave. You may disable cookies in your browser, but if you disable session cookies you will be unable to log in to the secure section.

When you request a page from the site's web server, the server automatically collects some information about your system, including your IP address. Buckingham Colour collects the minimum information necessary to make the service work - this information is essential to send the pages back across the Internet to the right computer. Buckingham Colour Group may use this information to analyse traffic to the site.

CORRECTING AND UPDATING

Information is only stored for authorised users of the secure section of the site. Any authorised user can alter their own personal details. Some information (such as activity and date/time stamps against each activity) cannot be modified.

SUBJECT ACCESS REQUEST

Under The Data Protection Act (1998), amended 2001, any individual has the right to see ALL personal data held on them, electronically or otherwise. However, if you wish to apply to see any personal information held, you must apply to Buckingham Colour Group proving you are who you claim to be and on receipt of cleared payment for the administration fee (£10 sterling) we will supply to you a summary of all information we hold within 28 days.

To find out more about disclosure e-mail the <mailto:datacontroller@buckinghamcolour.com> The Data Controller

GENERAL DISCLAIMER

While Buckingham Colour endeavour to make the content and information on this site as accurate as possible we offer NO warranty as to accuracy. If you find information that is incorrect then please inform <mailto:webmaster@buckinghamcolour.com>
The Webmaster

Buckingham Colour Group uses all reasonable precautions to keep the personal information disclosed to it secure, and will not disclose any such information to any party unless explicitly requested by the "owner" or their agents.

CHANGES TO THIS PRIVACY POLICY

Buckingham Colour Group reserves the right to change this privacy policy at any time by posting changes online. It is your responsibility to refer to this privacy policy on accessing this site.

CONTACT

If you have any questions or suggestions about this privacy statement please contact <mailto:datacontroller@buckinghamcolour.com>
The Data Controller

Last updated: 9th August 2005